



National HIV Nurses Association (NHIVNA)

Secretariat: Mediscript Ltd

1 Mountview Court, 310 Friern Barnet Lane, London N20 0LD

Tel: +44 (0)20 8446 8898

Fax: +44 (0)20 8446 9194

Email: nhivna@mediscript.ltd.uk

Web: www.nhivna.org

Instruction to your Bank or Building Society to pay by Direct Debit



PLEASE FILL IN THE WHOLE FORM AND POST TO THE SECRETARIAT AT THE ADDRESS BELOW (ONLY ORIGINALS ARE ACCEPTABLE)

NHIVNA Secretariat
 1 Mountview Court
 310 Friern Barnet Lane
 London
 N20 0LD

Originator's Identification Number

6	9	1	8	0	8
---	---	---	---	---	---

Name(s) of Account Holder(s)

Reference Number (To be completed by NHIVNA)

--	--	--	--	--	--

Bank/Building Society account number

--	--	--	--	--	--	--	--

Instruction to your Bank or Building Society

Please pay the National HIV Nurses Association Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the National HIV Nurses Association and, if so, details may be passed electronically to my Bank/Building Society.

Branch Sort Code

--	--	--	--	--	--

Name and full address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address:.....	
.....	
.....	
.....	
.....	
..... Postcode:.....	

Signature(s):
Date:

Banks or Building Societies may not accept Direct Debit instructions for some types of account.



The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change the National HIV Nurses Association Secretariat will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us.
- If an error is made by the National HIV Nurses Association Secretariat or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

